

BOARD OF COUNTY COMMISSIONER'S

AGENDA

DECEMBER 26, 2012

9:00 A.M.

REGULAR MEETING

CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069

A. Meeting called to order.

B. Quorum call.

C. Pledge of Allegiance.

D. Approve, Amend, or Modify the Minutes: of the Regular Meeting of December 17, 2012.

E. Bid Openings: Accept, Award, and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)

1. Accept, Award and/or Reject County Bid #HWY-1583 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2013 through May 21, 2013.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. Jail Report from the Cleveland County Sheriff's Department.
2. Action regarding the updated personnel policy.
3. Approve the Allocation of Alcoholic Beverage Tax of \$49,012.28.
4. Approve the appointment of Trent Bourland as a requesting officer for Cleveland County Health Department.

5. **Approve the Resolution** concerning Bridge Inspection Responsibility by Cleveland County for Compliance with the National Bridge Inspection Contracts for April 2013 through April 2006.
6. **Approve the disposal** of the following equipment for Cleveland County District #2 that was sold in an auction in 1997. This should have been taken off inventory in 1997:
 - a. D320-12 Earth Rammer
7. **Approve the disposal** of the following state-owned equipment in the Judge’s Office surplus which was traded:
 - a. L218.234 Elite 800 PC
 - b. L218.205 P3005 Printer
 - c. JCP260 WASP Barcode Laser scanner with stand
8. **Declare the following** equipment from the County Clerk’s office surplus and it will be junked:
 - a. #F202-54 Monroe 7130 Calculator
 - b. #F202-55 Monroe 7130 Calculator
9. **Declare the following** equipment from the Cleveland County Health Department surplus and it will be junked:

#1628	Chair
#1414	Chair
#1413	Chair
#1415	Chair
#1338	Chair
#1584	Chair
#0543	Chair
#0574	Chair
#0573	Chair
#0571	Chair
#0569	Chair
#0568	Chair
#0103	Chair
#0104	Chair
#102.119	Chair
#102.120	Chair
#1917	Work Station
#0627	CPU Work Station & Hutch
#0163	Desk
#SI-105.27	Desk
#SI-105.15	Desk
#1081	Computer Desk

10. Declare the following equipment from the Sheriff’s Office surplus and it will be junked:

B611.0001	Handtruck
B610.0033	TV Stand
B102.0192	Secretarial Chair
B103.0001	Stool
B102.0040	Chair
B109.0018	Keymaster
B109.0020	Storage Cabinet
B110.0030	Table
B110.0005	Typewriter Table
B110.0009	Lectern
B203.0037	VCT Calculator
B205.0100	Sony Camera
B205.0096	Sony Camera
B219.0274	PDA
B219.0386	Monitor
B220.0004	Personal Document Shredder
B220.0006	Personal Shredder
B224.0002	Hoover Office Machine Cleaner
B241.0001	Heat Sealer
B333.0001	Barrier II
B629.0005	Belly Chain
B629.0006	Belly Chain
B629.0007	Defibrillator
B638.0002	Tile
B638.0003	Carpeting
B499.0015	Weed Eater
B509.0002	Table
B513.0001	Transformer
B513.0004	Ophthalmoscope
B513.0007	Diagnostic Set
B513.0008	Oximeter
B602.0108	Maratrac Radio
B602.0105	Maratrac Radio
B602.0109	Syntor Radio
B602.0110	Maratrac Radio
B602.0128	Motorola Radio
B602.0225	Motorola Radio
B610.0136	9” TV Set AC/DC
B610.0169	Multiplexir
B610.0178	VCR
B610.0032	VCR
B613.0007	Panasonic Refrigerator
B619.0012	Automatic Card Holder
B619.0013	Automatic Card Holder
B619.0020	Metal Detector
B619.0021	Metal Detector
B619.0022	Metal Detector

B623.0021	Vacuum Cleaner
B624.0039	Hose Reel
B640.0001	A Gerry Car Seat
B643.0002	Video Tape Series Police Dynamics
B643.0001	Video Tape Series Police Dynamics
B102.0001	Chair
B219.0181	Computer IBM
B224.0001	Air Cleaner
B417.0002	Generator
B418.0002	Thermolyne
B602.0234	Motorola Radio
B603.0019	Telephone
B603.0018	Telephone
B603.0020	Telephone
B603.0024	Telephone
B603.0025	Telephone
B604.0152	Walkie Talkie
B604.0074	Walkie Talkie
B610.0176	VCR Recorder
B610.0179	VCR Recorder
B645.0001	GPS Receiver
B645.0002	GPS Receiver
B102.0225	Emergency Restraint Chair
B102.0218	Chair
B110.0031	Adjustable Table
B110.0006	Typewriter Table
B214.0002	Pyramid Clock
B219.0247	HP Printer
B219.0257	IBM Computer
B499.0014	Paint Sprayer
B513.0002	Ophthalmoscope
B611.0010	Cart
B643.0002	Training Video Tapes

11. Approve the following Cash Fund Appropriations:

a. County Assessor’s Revolving	\$	40.25
b. Bridge Capital Improvement	\$	79.69
c. Co. Bridge & Road Improvement Fund	\$	52,764.71
d. Co. Commissioner’s Bldg. Fund	\$	28.18
e. Co. Clerk’s Lien Fee	\$	3,248.84
f. Co. Clerk’s Preservation Fee	\$	25,302.82
g. County Health	\$	283,029.03
h. Court Clerk Revolving Fund	\$	10,394.80
i. DA Incarceration Costs	\$	718.67
j. Drug Court Revolving Fund Adult	\$	2,148.82
k. Co. Fair Board	\$	31,797.06
l. Highway Unrestricted	\$	546,694.68
m. S.T.O.P. Violence Against Women Grant	\$	2,826.04
n. Sales Tax	\$	640,053.71

o. County Sheriff Environmental Reward	\$ 100.00
p. Sheriff Courthouse Security Service Fee	\$ 3,278.50
q. Co. Sheriff Federal Share Revenue	\$ 6.23
r. Co. Sheriff Revolving	\$ 9,139.94
s. Co. Sheriff Service Fees	\$ 49,400.69
t. Co. Sheriff Jail Fund	\$ 6,808.38
u. Co. Treasurer’s Certification Fee	\$ 5,455.00
v. Cleveland County Justice Center	\$ 316,464.51

12. Approve the following Cash Fund Lapsed Balances:

a. Highway Unrestricted	\$ 7,736.75
b. Sheriff Justice Assistance Grant	\$ 9.66
c. Co. Sheriff Revolving	\$ 14,852.40
d. Co. Sheriff Service Fees	\$ 330.00

13. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

13-0159 – H2	13-0091 – T2A
13-0993 – K2	13-0996 – T2A
13-0995 – R2	13-1395 – T2A
	13-1565 – T2A
13-0991 – CFB2	13-1636 – T2A
	13-1657 – T2A
13-1966 – CFBC2	13-2138 – T2A
13-1990 – CFBJ2	13-2432 – T2A
	13-2703 – T2A
13-1760 – CFBRE2	
13-2271 – CFBRE2	

14. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-3209 – T2A	Terry Dittner, dba Dittner Services	\$ 1,260.00
13-3230 – T2A	Fastenal Industrial & Construction Supp.	\$ 800.00
13-3240 – T2A	Stewart Wholesale Company	\$ 1,000.00
13-3241 – T2A	D & D Truck Sales, Inc.	\$ 1,500.00

b. District #2 Warehouse:

13-3224 – T2A	O’Reilly Automotive	\$ 2,000.00
13-3234 – T2A	Wayest Safety, Inc.	\$ 750.00

c. District #3 Warehouse:

13-3205 – T2A	KSM Exchange, LLC	\$ 2,500.00
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d. Health Department:

13-3217 – MD2	Wal-Mart Community	\$ 1,500.00
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e. OSU Extension:

13-3188 – E2	Sooner Copy Machines	\$ 2,400.00
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f. Cleveland County Sheriff’s Office:

13-3219 – B2A	Copelin’s Office Center	\$ 1,000.00
13-3220 – B2A	Palace Auto Supply, Inc.	\$ 800.00
13-3223 – T2A	Galeton Gloves	\$ 1,000.00
13-3229 – CFB5	Summit Mailing & Shipping Systems	\$ 760.00
13-3231 – B2A	Darrell W. Cobb, dba Rod’s Pest Control	\$ 390.00
13-3232 – CCJC2	Darrell W. Cobb, dba Rod’s Pest Control	\$ 450.00

15. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay:

FY 12/13

a. General Fund	\$ 562,576.43
b. Highway Fund	136,970.58
c. Health Fund	7,688.93
d. Sheriff Service Fee Fund	1,491.86
e. Sheriff Commissary Fund	7,454.11
f. Sheriff Cleveland County Justice Center Fund	171,315.70
g. Sheriff Jail Fund	511.98
h. Sheriff Revolving Fund	15,229.78
i. Sheriff Criminal Alien Assistance Grant Fund	1,732.50
j. County Clerk Preservation Fund	13,182.38
k. Fair Board Fund	1,192.96

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn

Date & Time Posted: 12-21-12 08:05 RCVD



County Clerk
By Kayla Lanza